



## GUIDELINES FOR OPERATION ROUND UP

### **PLEASE READ BEFORE COMPLETING APPLICATION INCOMPLETE APPLICATIONS WILL BE DENIED**

Thank you for expressing interest in Operation Round Up. Operation Round Up is designed to help individuals or families that have special or emergency needs when help is not available from other sources. These funds are also available to help organizations with a variety of needs in the communities served by Snapping Shoals EMC.

### **ORGANIZATION APPLICATION GUIDELINES**

1. Contributions may be made to other charitable organizations when these funds are used to assist Operation Round Up in carrying out its work. All such organizations must indicate, in their publicity, that they receive funds from the Operation Round Up program.
2. The following **do not qualify for funding**:
  - Churches and religious organizations (except for church-affiliated programs when there is a direct community impact involved.)
  - Schools and preschools (Please see your county's board of education for more information on a Bright Ideas grant.)
  - Lobbying, political organizations or campaigns
  - For-profit organizations
  - Advertising
  - General operating expenses
  - Salaries or labor expenses
  - Campaigns, general fund-raising
3. Applicants must include the dollar amount you are requesting and how funds will be used. (Round Up does not consider requests for salaries).
4. Include your latest financial statement, your latest audit report, and a copy of your tax-exempt status letter.
5. Applicants are not allowed to attend Trust Board meetings.
6. Priority for organization contributions will be given to organizations in Snapping Shoals EMC's service area. National organizations may apply provided that the contributions are restricted to the local chapter. Local chapters are considered as chapters that serve Snapping Shoals EMC's service areas; Newton, Rockdale, DeKalb, Henry, Butts, Walton, Jasper and Morgan counties.

**Send your completed and signed application with ALL attachments to:**

Operation Round Up  
Snapping Shoals EMC  
P.O. Box 509  
Covington, GA 30015

**You may also drop off your application at either of our office locations between 8 a.m. and 5 p.m.**

**14750 Brown Bridge Road  
Covington, GA 30016**

**or**

**190 Fairview Road  
Ellenwood, GA 30049**





## Organization Application

11. A copy of the organization's financial statement(s) and audit report for the most previous year must be provided.

12. Requested funds: \$ \_\_\_\_\_

13. State the specific purpose of the organization's/agency's request. \_\_\_\_\_

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14. List other sources of funding. \_\_\_\_\_

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15. Organization/Agency's mission statement. \_\_\_\_\_

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16. Please list three references.

a. \_\_\_\_\_

Name

Phone number

\_\_\_\_\_

Address

City, State, Zip Code

b. \_\_\_\_\_

Name

Phone number

\_\_\_\_\_

Address

City, State, Zip Code

c. \_\_\_\_\_

Name

Phone number

\_\_\_\_\_

Address

City, State, Zip Code



## Organization Application

The information contained in this statement is for the purpose of obtaining funding from the Snapping Shoals Electric Trust, Inc., on behalf of the undersigned applicant/recipient. Each of the undersigned understands that the information provided herein is used in deciding to grant funding, and each undersigned represents and warrants that the information provided is true and complete and that the Snapping Shoals Electric Trust, Inc. may consider this statement as continuing to be true and correct until a written notice of a change is provided by the undersigned. The Snapping Shoals Electric Trust, Inc. is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

In furnishing financial assistance, it is expressly understood that the Snapping Shoals Electric Trust, Inc., and its Board of Directors, neither singularly nor jointly accepts any liability for the product furnished or work performed as a result of the allocation of funds.

Each of the undersigned hereby agrees to indemnify and hold harmless the Snapping Shoals Electric Trust, Inc. its directors, officers, employees, and agents and Snapping Shoals Electric Membership Corporation, its directors, officers, employees, and agents ("Indemnitees") from and against any and all claims, losses, damages, liabilities, suits, cost and expenses (including attorneys' and experts' fees and expenses) (herein referred to as a "Claim") incurred by or asserted against any of the undersigned as a result of or in connection with (1) any investigation or inquiry into this application of any kind whatsoever made by Indemnitees including, without limitation, inquiry into the financial status of the undersigned or validity of the undersigned's request, liabilities, assets, or anything related to the application whatsoever; and (2) any damages resulting from the product furnished or work performed as a result of the allocation of funds. The undersigned further acknowledges and covenants that, in consideration for the application and any assistance received by the undersigned from the Snapping Shoals Electric Trust, Inc., the undersigned has knowingly relinquished, waived and forever released any and all damages and remedies which might otherwise be available to the undersigned, including, without limitation, claims for breach or invasion of privacy, warranty claims, contract or tort damages of any type, claims for legal or equitable relief under either federal or state statutory and common law. The undersigned further acknowledges and covenants not to sue Indemnitees, or to participate or aid in any way in any suit or proceeding (except as required by law) against Indemnitees or to execute, seek to impose, collect or recover upon, or otherwise enforce or accept any judgement, decision, award, warrant or attachment upon any claim released by the undersigned herein.

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Name of Organization

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Signature of Representative

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Date